2014

Youth At Risk Funds

Through

Harry & Jeanette Weinberg Foundation

Request For Applications

Children, Youth, and Families at Risk Programs

Hawaii 4-H Foundation
1955 East-West Road, Ag-Science 217
Honolulu, HI 96722
Applications will be accepted only from staff, volunteers or organizations authorized by the Cooperative Extension Service, College of Tropical Agriculture & Human Resources, University of Hawaii at Manoa, to use the 4-H name and emblem. If a collaborative is proposed, explain the roles and responsibilities of each collaborator. The role of the Extension Agent with 4-H youth development responsibilities need to be included. Explain how this project will strengthen the existing 4-H youth development program.

The Hawaii 4-H Foundation requests applications for Children, Youth, and Families at Risk projects. These projects will be funded by The Weinberg Foundation through an endowment fund. The funds are intended to improve program delivery, initiate new community collaborations and significantly expand effective programs that provide an alternative form of education for youth at risk. These programs assist youth develop life skills, leadership and individual responsibilities. This year the amount available for award is $1,350.00.

**Funding Categories**

Funding categories shall be aligned with National 4-H Program Initiatives. The funding categories for which groups can apply, include:

1. **Healthy Living.** To plan, implement, evaluate, and replicate Healthy Living programs focused on healthy living initiatives including nutrition, physical fitness, substance abuse, safety, and social and emotional wellness.

2. **Science.** To plan, implement, evaluate, and replicate Science programs, promoting scientific inquiry and critical thinking skills with hands-on learning experiences to ensure global competitiveness and prepare the next generation of science, engineering, and technology leaders. 4-H Science initiatives shall focus on youth developing an interest in complex systems and issues that will ensure their contributions to their communities today and their success as global leaders tomorrow.

3. **Citizenship.** To plan, implement, evaluate, and replicate educational programs which assist young people to develop citizenship, leadership, and individual responsibility in a learn-by-doing environment. Citizenship programs shall focus on empowering young people to be well-informed citizens who are actively engaged and giving back to their communities and the world.

**Timeline**

- Annual Notification: June 1, 2014
- Applications Due: June 30, 2014
- Awards Announced: July 15, 2014
- Funding Period: May 1, 2014 - April 30, 2015
- Mid-year Report Due: November 30, 2014
- Year-end Report Due: April 30, 2015
Selection Criteria

To be considered for funding, applications must be complete. Priority will be to fund projects in the three major categories identified above.

Each application will be judged on the quality of the project outlined and the capacity of the participants to implement the project which will accomplish the specified outcome.

A review panel will be selected and organized to review all applications. The panel will rank and recommend funding to the Board of Directors for approval.

Available Funding

The Hawaii 4-H Foundation intends to fund projects if they satisfactorily demonstrate and document success and meet all reporting requirements.

Instructions for funding applications are attached. For information or questions, please contact the Hawaii 4-H Foundation, Program Support Committee, Walter Horikawa, (808)429-6553.

Hawaii 4-H Foundation
Weinberg Grant Proposal
Project Funding Requirements Check List

A. Step One: Application (Due June 30, 2014)

Submit Application in the following form:

1. Completed Application Title Page
2. Completed Abstract for Project
   (See attached details)
3. Completed Narrative (8 pages maximum
double spaced) must include:
   a. Problem Statement
   b. Objectives
   c. Action Plan
   d. Evaluation Plan & Methods
4. Completed Budget Form
5. Completed Budget Narrative

B. Step Two: Mid-year Activity Report Due November 30, 2014 (2 page maximum)

1. Completed Mid-year Report

C. Step Three: Year-end Report Due April 30, 2015 of the

1. Completed Final Report
2. Completed Final Budget
A. Application Due June 30, 2014 to: Hawaii 4-H Foundation, Ag-Science 217, 1955 East-West Road, Honolulu, HI 96722

1. Application Title Page

2. An abstract will be used to quickly communicate project work to participants, administrators and to outside collaborators. Prepare the abstract with the following information:
   a. Project Title.
   b. Project Category (specify the program that the project is addressing Healthy Living, Science, or Citizenship).
   c. Project Director(s) name, title, address, e-mail, phone, fax.
   d. Signature of person responsible, county agent/specialist, and county administrator/department chair.
   e. Project Description. Brief narrative describing what the project will do, who will be involved (staff, volunteers, collaborators), major objectives, strategies to be employed.

3. Narrative (the narrative portion must not exceed 8 pages double spaced).
   a. Include a Problem Statement or Needs Assessment which documents the needs to be met or problems to be solved by the proposed funding. Describe the existing situation or capacity to program effectively for children, youth, and families at risk.
   b. Include Objectives that establishes the benefit of the funding in measurable terms. Describe the outcome that is expected.
   c. Include an Action Plan for Project that describes the activities to be used to achieve the desired outcomes. Explain the strategies and methods to be used. Include curricula and audience. A timeline should be included to show when activities will be implemented. Describe collaborators and their roles.
   d. Include an Evaluation method which will be used to assess to what extent each objective(s) was accomplished.

4. Budget Form (See Sample Attached)

5. Budget Narrative (Optional). Include additional information, if necessary. Include the following:
   a. Explain each budget category and all sources of income.
b. Explain any unusual expenses or situations.

c. Specify exactly what should be done with any funds granted.

REPORTING COMPONENTS

B. Step Two: Mid-year Activity Report Due November 30, 2014 (two page maximum).

1. Completed Mid-year Report (can be used as final report if project is completed).
   a. Summary of Project. Summarize activities for the period.
   b. Budget update.


1. Completed Final Report
   a. Evaluation of Outcomes. Describe the result of the project and to what degree did the project meet the stated objectives.
   b. Review collaborators' participation.
   c. Describe future activities or projects being planned based on results and experiences from the funded project.
   d. Include black and white action photographs that could be used by the Hawaii 4-H Foundation for publicity. Any articles or brochures produced for the project should be submitted.

2. Completed Final Budget
   a. Explain any major variances from the budget.
HAWAII 4-H FOUNDATION
WEINBERG GRANT APPLICATION

TITLE PAGE

1. Project Title:

2. Project Category. Please specify the program(s) that the project is addressing:
   HEALTHY LIVING ___ SCIENCE ___ CITIZENSHIP ___

3. Project Dates: From: _________________ Through: ____________________

4. Funds Requested: _________________

5. Project Director(s) Name, Title, Address, E-mail, Phone, Fax:

   __________________________________

   __________________________________

   __________________________________

   E-mail: __________________________

   Phone: __________________________

   Fax: ___________________________

6. Project Description:

Signatures:                                      Date:

__________________________________________  _____________
Project Director

__________________________________________  _____________
County Extension Agent

__________________________________________  _____________
County Administrator
BUDGET

INCOME (List all sources)
Hawaii 4-H Foundation Grant
Cash Donations
Other Grants
Registration Fees

TOTAL INCOME

<table>
<thead>
<tr>
<th>In-Kind/Donations*</th>
<th>Actual Cash Expenses</th>
<th>Total Expenses</th>
</tr>
</thead>
</table>

EXPENSES

Consummable Supplies
(Include one-time use supplies)

Editing, Printing,
Duplicating

Equipment
(All equipment must relate directly to young people; such as balls, bats)

Evaluation & Reporting

Facilities
(If need to rent a facility, include any custodial fee)

Telephone
(Cost for monthly rental of telephone if a telephone has to be installed to carry out this project; long distance charges)

Travel
(Include mileage, air fare, parking fees)

Other Costs
(Publicity expenses, purchase of educational materials, postage)

TOTAL EXPENSES
GRAND TOTAL
GRAND TOTAL AMOUNT REQUESTED FROM WEINBERG GRANT

*NOTE: If you anticipate any in-kind/donations, include these figures in your proposed budget.